Tips for Registering a Business with Montana Secretary of State (SOS)

- Go to the SOS website: <u>https://sosmt.gov/business/</u>
- Click the option BUSINESS ONLINE FILING PORTAL



Follow the Instructions for creating an account, click on the Login button on the top right corner of the screen that will open this box

_	As of July 1, 2022 access to t	he online filing portal will no lon	ger use ePass. You will need to
Montana Sec	retary of State Onlir	ne Filing Portal Log	gin
Existing User: • Enter your usernam • If this is your first vi Password', then emi receive an email lin • Forgot usermamile • Forgot username? of the prompts. • Porgot username? • New User: • REATE AN ACCOU Pro 05	ne and password to login. - OR - Isit since July 1, click 'Reset ter your existing username to k to setup your account. Click 'Reset Password' and follow Click 'Forgot Username' and follow	Username	LOGIN Reset Password Forgot Username? State User Login
File Annual Report	Search For A Trademark	File A Lien	Watch Tutorials
Search For A Business	Register Trademark	File An Amendment	Apply for a New
Register A Business	Renew/Assign/Cancel	Copy/Search Requests	Commission

> Once logged in, you will be directed back to the SOS site

- In the BUSINESS SERVICES menu box, lower left of screen, select Register A Business
- Select business type and follow prompts
- Click <u>"FILE ONLINE"</u>



Upload the digital copy of the Registration Certificate in the MEDIA act application.

Business Registration is controlled by the Montana Secretary of State's office.

For questions or assistance, please contact the Montana Secretary of State office:

406.444.3665 | 406.444.2034 sosbusiness@mt.gov | SOSMT.GOV



The official Website for Christi Jacobsen and the Montana Secretary State's Office.